

Teton Regional Land Trust

Stewardship Specialist

Title: Stewardship Specialist
Supervisor: Conservation Director
Office: Driggs, Idaho
Salary Range: \$31-35,000/year DOE, plus benefits
Application Deadline: Applications will be reviewed beginning April 28, 2017. Position open until filled.

Teton Regional Land Trust (TRLT) is seeking a qualified, full-time Stewardship Specialist. The position is a physically demanding, full-time, entry-level position with a competitive salary and benefits.

The Stewardship Specialist acts with the conservation team to complete conservation easement stewardship and land management duties including (1) developing and implementing property management plans for TRLT-owned properties; (2) managing weeds, grazing, fencing, and water on approximately 1,370 acres in Teton Valley; (3) writing grazing management plans for conservation easement properties; (4) stewarding conservation easement properties; (5) completing baseline studies and documenting conservation values for potential conservation easement or property acquisitions; (6) assisting with design and implementation of habitat restoration/enhancement projects; (7) supporting outreach and fundraising events and activities, including grant writing; (8) coordinating and working with agency and NGO partners; and (9) recordkeeping and file maintenance.

PRIMARY RESPONSIBILITIES:

- 1) **Fee-owned Management:** Develop and implement management plans for TRLT-owned properties (approximately 520 acres). Property management activities include: weed control, clean up, fence maintenance/installation/removal, coordinating property management with grazing/farming lessees, and other management duties.
- 2) **Ranch Management:** Manage Six Springs Ranch (approximately 850 acres) with support of the conservation team and grazing lessee. Responsibilities include fencing, weed management, water management, and grazing management.
- 3) **Grazing Management:** Work with conservation easement landowners to assess rangeland conditions and develop grazing management plans with the goal of enhancing wildlife habitat.
- 4) **Easements:** Complete annual monitoring visits and reports, maintain landowner relations, and follow-up on potential easement issues. Maintain professional, measured, and fully documented relationships with all easement property owners and their assigned representatives.
- 5) **Baselines:** Prepare high quality baseline documentation including conducting field assessments and gathering land use and resource information and writing technical reports.

OTHER RESPONSIBILITIES:

- 1) **Habitat Restoration:** Assist with design and execution of new and ongoing habitat restoration projects including volunteer coordination, gathering materials and supplies, and performing restoration activities (willow harvesting, tree planting, irrigation, and fencing).
- 2) **Fundraising and Outreach:** Assist in outreach events and fundraising activities including attending member events/activities, set up before and clean up after events, and donor cultivation. Assist with grant writing to support TRLT programs and projects.
- 3) **Partner Relations:** Develop and maintain relationships with partner agencies and organizations.
- 4) **Team Member:** TRLT staff operates as a team. The Stewardship Specialist will be expected to perform other duties as requested.

MINIMUM QUALIFICATIONS:

- Bachelor's Degree in range/wildlife habitat management, ecology, conservation, environmental sciences, or other natural resources or agricultural-related field.
- One year of experience including land management, noxious weed control, fencing, conservation easement stewardship, grazing management, or other related activities.
- Strong commitment to, and knowledge of, working and natural landscapes.
- Experience working with private landowners, non-governmental organizations, and state and federal agencies.
- Ability to work independently with little direction while being a productive member of a team that values furthering TRLT's mission in a supportive and fun environment.
- Outstanding time management and organizational skills, excellent written and verbal skills, strong attention to details, and ability to juggle a variety of tasks and projects simultaneously.
- Excellent problem solving skills.
- Experience using computer applications such as Microsoft Word, Excel, and Access.
- Experience using GPS units and GIS software.
- Ability and willingness to apply unrestricted herbicides for weed control.
- Valid driver's license.

PREFERRED QUALIFICATIONS:

- Experience assessing rangeland conditions and developing grazing management plans.
- Experience with maintaining equipment including weed sprayers (backpack, tank) and utility vehicles.
- Familiarity with conservation issues in the Intermountain West.
- Knowledge of wildlife habitat needs, Intermountain west vegetation, and/or range management.
- Technical writing experience.
- Experience training and coordinating volunteers.
- Rowing and paddling skills.

WORKING CONDITIONS:

- Duties of this position will include approximately 50% field duties and 50% office duties.
- This position requires walking/hiking on unlevel and uneven terrain for long distances, sometimes at remote locations.
- Duties may require long hours in the field and work during early mornings, evenings and on weekends.
- Duties may include physical labor in often uncomfortable field conditions (heat, cold, water, and insects).

Application: Please send cover letter, resume, and contact information for three professional references to: job@tetonlandtrust.org with the Subject line titled, "*Stewardship Specialist*".

No phone calls please.

Teton Regional Land Trust works to conserve working farms and ranches, fish and wildlife habitat, and scenic open spaces in Eastern Idaho for this and future generations. Teton Regional Land Trust is an equal opportunity employer.